

**MELLS PARISH COUNCIL**  
mellsparishcouncil.org.uk

April 2011

Dear Councillor

A meeting of Mells Parish Council will be held on Tuesday 17 May 2011 at Mells Barn at **7.00 p.m.** following on from the Annual Parish Meeting.

Yours sincerely

**Parish Clerk**

---

**A G E N D A**

- 1. PRESENT**
- 2. APOLOGIES FOR ABSENCE**
- 3. DECLARATIONS OF INTEREST**
- 4. MINUTES OF MEETING OF 5 APRIL 2011** (*attached*).
- 5. MATTERS ARISING**
  - a) Police Community Support Officer's Steering Committee (*Abi Blanche Martin*)
  - b) Quarry Liaison Committee (*Steve West*)
  - c) Signposts at Woodlands End (*Clerk*)
  - d) Footpath across Mells Green (*Clare Oxford*)
  - e) Trees opposite Halecombe Quarry entrance (*Clerk*)
  - f) Footpath grant (*Clerk*)
- 6. PLANNING**
  - a) Approval of matters reserved by condition, Mells Village Shop.
  - b) Approval of details reserved by condition for consent, Wadbury House, Mells
- 7. LETTERS FROM SOMERSET COUNTY COUNCIL**
- 8. LETTERS FROM MENDIP DISTRICT COUNCIL**

**9. LETTERS AND REPORTS**

- a) From SALC re future of local public audit
- b) From Somerset Age UK
- c) From Dorset & Somerset Air Ambulance

**10. WHITE BRIDGE**

- a) To resolve to proceed with the replacement of White Bridge in accordance with the 'hybrid' plan.
- b) To decide on a timetable for the replacement of White Bridge.
- c) To appoint John Mann to negotiate on behalf of Mells Parish Council for the White Bridge project with the Environment Agency and with Somerset County Council.

**11. CLERK'S PAYE REGISTRATION & PAYROLL ARRANGEMENTS**

**12. ANNUAL RETURN**

- a) To approve the Council's Annual Return (2010 – 2011) (*Receipts & Payments Accounts and Summary attached*)

**13. REVIEW INSURANCE**

- a) To review the Council's insurance policy.
- b) To adopt Came & Co's 3-year long-term agreement, thereby saving over 5%.

**14. ACCOUNTS**

- a) Somerset Art Works  
(*Grant*) £30.00
- b) Sally Vince  
(*Mells Parish Council website hosting & monthly updating*) £445.00
- c) Broker Network Ltd  
(*Insurance 01/06/2001-31/05/2012*) £788.69
- d) JK Costelloe  
(*Clerk's salary – (Apr) paid by standing order*) £ 259.20

**15. RECEIPTS**

**16. ANY OTHER BUSINESS.**

**17. DATE OF NEXT MEETING:** Tuesday 14 June, 7.15 p.m. in Mells Barn.