

MELLS PARISH COUNCIL

mellsparishcouncil.org.uk

August 2012

Dear Councillor

A meeting of Mells Parish Council will be held on Tuesday 28 August 2012 at Mells Barn at 7.15 p.m.

Yours sincerely

Parish Clerk

A G E N D A

1. **PRESENT**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATIONS OF INTEREST**
4. **MINUTES OF MEETING OF 10 JULY 2012** (*attached*)
5. **MATTERS ARISING OR OUTSTANDING**
 - a) **Police Community Support Officer's Steering Committee**
Nomination of new representative
 - b) **Quarry Liaison Committee** (*Steve West*)
 - c) **Speedwatch Progress**
 - d) **Gift of Grit Bin from Mells Village Shop** (*Edmund Costelloe*)
 - e) **Lower Vobster shrubs covering road sign** (*Clerk*)
 - f) **Drainage Channel, White Bridge** (*Chris Tye/Edmund Costelloe*)
 - g) **Potholes** (*Ros Wallace/Clerk*)
 - h) **Drain by Post Office** (*Clerk*)
 - i) **White Lines by Post Office** (*Clerk*)
 - j) **Maintenance of Footpath – Little Green to School** (*Chris Tye*)
 - k) **Overgrowing Trees by Primrose Cottage, Lower Vobster** (*Clerk*)
 - l) **Vobster Bridge Length Restrictions** (*Clerk/Ros Wallace*)
6. **PLANNING**

2011/3172 Report back on Planning Board Meeting re: Upper Vobster Farm part change of use.

2012/1489 Construction of a 4.5m x 6m single storey timber granny annex to include bedroom, sitting area and bathroom. Woodlands End Court, Woodlands End

2012/1799 Erection of detached garage. Laurel Cottage, Little Green

Mendip Decisions:

2012/0637 Demolition of existing UPVC conservatory and other works. 3 Hollycroft, Mells

2012/1539 Proposed works to trees in a Conservation Area

2012/1489 Construction of a 4.5m x 6m single storey timber granny annex

7. LETTERS FROM SOMERSET COUNTY COUNCIL

a) Health & Wellbeing Strategy for Somerset

8. LETTERS FROM MENDIP DISTRICT COUNCIL

9. OTHER CORRESPONDENCE AND REPORTS

a) Evacuation Planning

b) The Playing Field Magazine

10. ADOPTION OF CODE OF CONDUCT

11. ACCOUNTS

a) J Book

Clerk's salary – July & August £414.48

Expenses (July & August)

1 trip to Mells @ 45p/mile) £ 3.60

Phone line rental £ 11.00

Utilities £ 8.00

Noticeboard Keys x 2 £ 20.00

£42.60

£457.08

b) HMRC PAYE

August £51.80

September £51.80

c) Hedleys Solicitors – Assignment of Lease £598.00

d) Moore Stephens – External Auditor £162.00

12. EXTERNAL AUDITORS REPORT

13. ANY OTHER BUSINESS

a) Cutting of War Memorial hedge

14. DATE OF NEXT MEETING: Tuesday 9 October, 7.15pm.at Mells Barn.