

MELLS PARISH COUNCIL

mellsparishcouncil.org.uk

I hereby give notice that an **EXTRAORDINARY MEETING** of Mells Parish Council will be held on **Monday 17th AUGUST 2020 at 7.30pm** via Zoom to discuss the Unitary Council proposals.

PLEASE NOTE: THIS MEETING IS BEING HELD REMOTELY VIA ZOOM
(maximum duration of 40 minutes)

(New legislation came into force on 6 April 2020 which allows parish councils to hold meetings remotely for a period of one year where necessary for business continuity.)

Residents, who wish to discuss a matter and participate in the live meeting *(and who have access to the necessary requirements to operate Zoom – computer/laptop etc, good strength and stable internet connection, webcam and microphone)* **must inform the Clerk no later than 48 hours before the meeting.** A link inviting you to the meeting will be sent on the day of the meeting. *Due to time constraints, please also give an indication of any matter you wish to raise.*

Residents who do not have the necessary means to attend the Zoom meeting, are invited to raise their issue via phone/email/letter to the clerk no later than 48 hours prior to the commencement of the meeting. The item will be raised by the Clerk at the meeting and a response will be made as soon as possible.

Normal meeting protocols will be adhered to. Public participation is permitted under Item 04.05.20. After this item the meeting goes into closed session. The public are allowed to speak on another agenda item but permission needs to be sought from the Chair who can use their discretion. (In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given.)

Yours sincerely



Parish Clerk

A G E N D A

- 01.03.20 PRESENT**
- 02.03.20 APOLOGIES FOR ABSENCE**
- 03.03.20 DISCUSSION REGARDING THE UNITARY COUNCIL PROPOSALS**