

### Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 2019" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: MELLS PARISH COUNCIL

County area (local councils and parish meetings only): MENDIP

#### Financial year ending 31 March 2019

Prepared by (Name and Role): JOY BOOK - CLERK & RFO

Date: 12/05/2019

	£	£
<b>Balance per bank statements as at 31/3/19:</b>		
account 1	6,572.3	
account 2	5,305.5	
[add more accounts if necessary]		
	11,877.8	11,877.8
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/19 (enter these as negative numbers)		
item 1	(220.00)	
[add more lines if necessary]		
	(220.00)	(220.00)
Add: any un-banked cash as at 31/3/19		
	-	-
<b>Net balances as at 31/3/19 (Box 8)</b>		<b>11,657.8</b>