

MELLS PARISH COUNCIL
mellsparishcouncil.org.uk

JANUARY 2021

I hereby give notice that a meeting of Mells Parish Council will be held on **Tuesday 12th JANUARY 2021 at 7.30pm.**

PLEASE NOTE: THIS MEETING IS BEING HELD REMOTELY VIA ZOOM
(maximum duration of 40 minutes)

(New legislation came into force on 6 April 2020 which allows parish councils to hold meetings remotely for a period of one year where necessary for business continuity.)

Residents, who wish to discuss a matter and participate in the live meeting (and who have access to the necessary requirements to operate Zoom – computer/laptop etc, good strength and stable internet connection, webcam and microphone) must inform the Clerk no later than 48 hours before the meeting. A link inviting you to the meeting will be sent on the day of the meeting. *Due to time constraints, please also give an indication of any matter you wish to raise.*

Residents who do not have the necessary means to attend the Zoom meeting, are invited to raise their issue via phone/email/letter to the clerk no later than 48 hours prior to the commencement of the meeting. The item will be raised by the Clerk at the meeting and a response will be made as soon as possible.

Normal meeting protocols will be adhered to. Public participation is permitted under Item 04.01.21. After this item the meeting goes into closed session. The public are allowed to speak on another agenda item but permission needs to be sought from the Chair who can use their discretion. (In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given.)

Yours sincerely



Parish Clerk

AGENDA

01.01.21 PRESENT

02.01.21 APOLOGIES FOR ABSENCE

03.01.21 DECLARATIONS OF INTEREST

04.01.21 PUBLIC PARTICIPATION

05.01.21 REPORT FROM DISTRICT COUNCILLOR

06.01.21 REPORT FROM COUNTY COUNCILLOR

07.01.21 APPROVAL OF MINUTES DATED 8th DECEMBER 2020

08.01.21 MATTERS ARISING

- i. Superfast Broadband**
- ii. Condition of grass triangle – Bottom Lane**
- iii. Website**
- iv. Telephone box - painting**
- v. New Community Trust**
- vi. Footway by quarry**
- vii. Defibrillator training**
- viii. Play area extension**
- ix. Improvements to Vobster Cross bus shelter**

09.01.21 HIGHWAY ISSUES

- i. Flooding by Vobster Quays**

10.01.21 PLANNING APPLICATIONS AND RELATED MATTERS

- i. New Applications:**
2021/0002/TCA: 5 fell - ash stems, remove canopy of 2 large ash trees to leave pollards/habitat stems at approx. 6 metres (crown break) – Holes Lane to Tents Hill
- ii. Mendip decisions:**
- iii. Other matters:**

NB: The Council reserves the right to consider planning applications not listed on this agenda that may have been received by the Council after the agenda was issued.

11.01.21 CORRESPONDENCE

- i. Mendip Citizens Advice Bureau – request for grant**

12.01.21 ACCOUNTS AND OTHER FINANCIAL MATTERS

- i. Payment of Accounts:**

Parish Clerk: Joy Book, Cloud End, 22 Audley Avenue, Torquay TQ2 7PD
Mobile : 07704 584953 Email: parishcouncils.frome@gmail.com

Clerk's Salary (December)		£253.25
Phone line rental	5.50	
Utilities	<u>4.00</u>	
		£9.50

HMRC PAYE (Period 10)		£63.40
C Rowe – war memorial hedge trim		£75.00

- ii. Receipts
- iii. Barclays mandate
- iv. Finalisation of 2021/2022 budget
- v. Finalisation of precept considerations

13.01.21 ITEMS TO REPORT / ITEMS FOR NEXT AGENDA

14.01.21 DATE OF NEXT MEETING: 9th FEBRUARY 2021 at 7.30pm via ZOOM