

**MELLS PARISH COUNCIL**  
**mellsparishcouncil.org.uk**

**3 MAY 2021**

I hereby give notice that a meeting of Mells Parish Council will be held on **TUESDAY 11<sup>th</sup> MAY 2021 at 7.30pm in The Barn.**

**PLEASE NOTE:** Social distancing regulations will still be in place at the time of this meeting. If you wish to attend this meeting, please notify the Clerk of your intention no later than 6.00pm on Monday 10 May – thank you. *Due to COVID restrictions, we respectfully request that you do not attend unless your intention has been previously notified.*



**Joy Book - Parish Clerk and Responsible Financial Officer**

**A G E N D A**

- 01.05.21      PRESENT**
- 02.05.21      APOLOGIES FOR ABSENCE**
- 03.05.21      DECLARATIONS OF INTEREST**
- 04.05.21      PUBLIC PARTICIPATION**
- 05.05.21      REPORT FROM DISTRICT COUNCILLOR**
- 06.05.21      REPORT FROM COUNTY COUNCILLOR**
- 07.05.21      APPROVAL OF MINUTES DATED 9<sup>th</sup> MARCH 2021**
- 08.05.21      MATTERS ARISING**
  - i.      Superfast Broadband**
  - ii.     Condition of grass triangle – Bottom Lane**
  - iii.    Website**
  - iv.    Telephone box - painting**
  - v.     New Community Trust**
  - vi.    Footway by quarry**
  - vii.   Improvements to Vobster Cross bus shelter**
  - vii.   Footpath narrowing by Lavender Cottage**

**09.05.21 SOMERSET UNITARY COUNCIL**

**10.05.21 HIGHWAY ISSUES**

i. **Flooding by Vobster Quays**

**11.05.21 PLANNING APPLICATIONS AND RELATED MATTERS**

i. **New Applications:**

**2021/0862/HSE:** Erection of front porch and single storey rear extension – 14 Longfield

ii. **Planning decisions:**

iii. **Other matters:**

**Quarry Applications**

*NB: The Council reserves the right to consider planning applications not listed on this agenda that may have been received by the Council after the agenda was issued.*

**12.05.21 CORRESPONDENCE**

**13.05.21 ACCOUNTS AND OTHER FINANCIAL MATTERS**

i. **Payment of Accounts:**

Clerk's Salary (April) £253.25

Phone line rental 5.50

Utilities 4.00

Travel expenses 3.60

13.10

HMRC PAYE (Period 2) £63.40

Creation of new website, design and hosting £1,200.00

Sally Vince – final invoice for website hosting etc £140.00

Information Commissioners Office – Annual renewal £40.00

Zurich – annual insurance £402.16

ii. **Receipts**

iii. **Annual Governance Part 2 Exemption Certificate 2020/2021 – approval and signing**

iv. **Approval and signing of Section 1 Annual Governance Statement 2020/2021 – approval and signing**

v. **Approval and signing of Section 2 Accounting Statements for 2020/2021**

**14.05.21 ITEMS TO REPORT / ITEMS FOR NEXT AGENDA**

**15.05.21 DATE OF NEXT MEETING – 8 JUNE 2021 at 7.15pm in The Barn**