

UNCONFIRMED

MELLS PARISH COUNCIL
(mellsparishcouncil.org.uk)

Minutes of Mells Parish Council held in the Barn on
Tuesday 10 May 2022

01.05.22 PRESENT:

Cllr John Earl - Chair, Cllr Jan Seewooruttun, Cllr John Henderson, Cllr Karen Punter
In Attendance: Joy Book – Clerk, Cllr Alison Barkshire – District Councillor
Members of the public: 6 including three prospective co-optees.

02.05.22 APOLOGIES FOR ABSENCE: Cllr Seviour

Absent: None

03.05.22 CO-OPTION OF COUNCILLORS

As a result of the recent election, 5 councillors were elected leaving 6 vacant spaces. Until 24 June 2022, the PC can co-opt new councillors without going through the usual procedures. Therefore, the 3 prospective co-optees present were proposed and seconded as follows:-

Clare Asquith	-	Proposed Cllr Henderson	Seconded Cllr Earl
Steven West	-	Proposed Cllr Seewooruttun	Seconded Cllr Earl
Vince Turner	-	Proposed Cllr Henderson	Seconded Cllr Earl

All signed an Acceptance of Office form and completed the Registrable Interests form.

04.05.22 DECLARATIONS OF INTEREST: None

05.05.22 PUBLIC PARTICIPATION:

Residents wished to discuss Item 11.05.22 i. A revised application has been received and it appears that the revision has been made because Highways has requested that the gate is moved back from 1.8m to 2.4m and a stipulation that the site is only used by the people living in the caravans.

06.045.22 APPROVAL OF THE MINUTES HELD ON 8 MARCH 2022

Previously circulated. The minutes were approved and signed by the Chair.

07.05.22 DISTRICT COUNCILLOR'S REPORT: As APM minutes.

08.05.22 COUNTY COUNCILLOR'S REPORT: None

09.05.22 MATTERS ARISING

i. Condition of grass triangle – Bottom Lane:

The quarry has approved the application for the donation of some large stones should the PC decide they are suitable for the appearance of the area. The area would require levelling and there is an inspection cover in the centre that needs to be kept clear. Highways have approved in principle the plans but stipulated that the planters/stones need to be set back 600mm from the edge of the running line. The S115E licence for Vobster and this land is £500 for both which was approved. Once levelled and protected, bicycle racks and a bench may be considered.

ii. Telephone box:

The school are aware that the box has become a dumping ground for books and had been looking at the possibility of having a defibrillator so would like the PC to pursue this option.

- iii. **Quarry noise:**
No reports of any noise nuisance made to the PC but Cllr Turner reported that noise is Chantry had been worse due to the direction of the wind.
- iv. **Area in front of Vobster Inn:**
Licence for placement of planters will be progressed.
- v. **Platinum Jubilee celebrations:**
No further information.
- vi. **Rectory bus shelter:**
The land appears to be owned by the Estate. Cllr Asquith will ask for it to be looked at. A drain opposite Rectory Corner has been blocked for a while. Clerk to report.

10.05.22 **BARN LEASE (Confidential item)**

No members of the public were present during this discussion and the minutes of this session have been recorded separately.

11.05.22 **HIGHWAY AND FOOTPATH ISSUES:**

- i. **Footway by quarry:**
Clerk to apply for funding via the Community page on the quarry website.
- ii. **Edging stones – entrance to Recreation Ground:**
Cllr Seewooruttun has removed them for safe keeping and will contact the contractor who installed them for a quote to replace them.
- iii. **Long term parking of cars in Recreation Ground car park:**
Several cars which appear to have been sorned have been parked up for several weeks. Contact has been made with the owner and it is hoped that they will be moved soon. To be monitored.

12.05.22 **PLANNING**

- i. **New Applications:**
2021/2121/FUL: Creation of external storage area with erection of shed and installation of two shipping containers (retention works already started) – Land at Quarry Lane to Somers Hill, Leigh on Mendip. Revised information received. No objections.
- ii. **Planning decisions:** None
- iii. **Other matters:** None

13.05.22 **CORRESPONDENCE:**

- i. **Email from Doultong PC – co-operation between local parishes to discuss implications of the Unitary Council & Local Community Network:** Cllrs Asquith and Earl expressed an interest in attending a meeting from mid June onwards.
- ii. **Citizens Advice – Mendip:** Thank you letter for donation.

14.05.22 **ACCOUNTS AND OTHER FINANCIAL MATTERS**

Bank account: HSBC 28 April 2022 - £21,839.67
Barclays March 2022 - £5,318.15

- i. **Payment of Accounts:**

Clerk's Salary & expenses (April + back pay to April 2021)	£331.03
HMRC PAYE (Period 2)	£79.40
J W Witt – emptying of bins at Rec Ground (DD)	£64.54
ICO data protection annual fee	£40.00
Bank charges	£10.00
- ii. **Receipts:** Precept £13,000 and VAT refund £364.08
- iii. **Confirmed year end total for 2021/2022:** £14,045.42

- vi. **New bank account:**
Clerk is still looking into the best option.
- v. **Annual insurance premium:**
It was agreed to accept and continue with Zurich who had quoted £423.55 (£21.39 more than last year's premium). Clerk has added the two defibrillators and bin to the insurance schedule.
- vi. **Annual Governance Part 2 Exemption Certificate 2021/2022 – approval and signing:**
Previously circulated. All in favour of signing this certificate as the PC's gross income and expenditure is below £25,000. Clerk will forward to the external auditor.
- viii. **Approval and signing of Section 1 Annual Governance Statement 2021/2022 – approval and signing:**
Previously circulated. All in favour of approving the above. Chair and Clerk signed and dated form.
- vii. **Approval and signing of Section 2 Accounting Statements for 2021/2022:**
Previously circulated. All in favour of approving the above. Chair and Clerk signed and dated form. The Clerk has arranged to submit the accounts to the internal auditor tomorrow.

15.04.22 ITEMS TO REPORT / ITEMS FOR NEXT AGENDA

- i. **Footpaths:**
Cllr Earl will ask the contractor to trim back the paths.
- ii. **Recreation ground - weeds:**
The Clerk will ask the contractor to spray them.
- iii. **Defibrillators:**
A report was received from Circuit, the organisation the defibrillators are registered with, of a possible usage of the defibrillator at the recreation ground. Cllr Seewooruttun investigated and cleared the error.

16.04.21 DATE OF NEXT MEETING: Tuesday 14 June at 7.15pm in the Barn.

Meeting closed at 8.25pm

Signed: _____

Dated: _____

Printed name: _____