

## Bank reconciliation

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 2023" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Mells

County area (local councils and parish meetings only): SOMERSET EAST

### Financial year ending 31 March 2024

Prepared by (Name and Role): Joy Book, Clerk and RFO

Date: 14.05.2024

		£	£
<b>Balance per bank statements as at 31/3/23:</b>			
HSBC	account 1	3,399.27	
Barclays	account 2	10,394.07	
[add more accounts if necessary]			
			13,793.34
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31/3/24 (enter these as negative numbers)			
Add: any un-banked cash as at 31/3/24			-
<b>Net balances as at 31/3/24 (Box 8)</b>			<u><u>13,793.34</u></u>